

## - COVER SHEET INSTRUCTIONS - GENERAL INFORMATION -

**RESIDENT REQUEST FOR DISASTER RENTAL ASSISTANCE**

Pursuant to the Governor's Declaration of State of Emergency, rental assistance is available for those who have been financially impacted by the disaster.

**What is this form and how is it used?**

The Disaster Rental Relief Form - Tenant Relief Declaration is used to request rental assistance during an emergency or disaster for those who have been financially impacted or experiencing a hardship as a result.

This form can be used to communicate with your landlord or agencies who provide rental assistance.

**Who uses this form?**

A resident who has been impacted by an emergency or disaster and is unable to pay all or a portion of their rent who needs to request rental assistance or a payment plan.

**Why is this form used?**

This form is used during an emergency or disaster to document when a resident has been financially impacted or experiencing a hardship to communicate with your housing provider when you are unable to pay all or a portion of your rent due an emergency or disaster. You may also use this form to request rental assistance from local or state agencies.

**Where do you keep this form?**

You should keep a copy of this form in a safe, secure place. Your housing provider will also keep a copy for their records. In addition, copies of this form may be shared with local or state agencies who may be able to provide rental assistance.

**Where do I send this form?**

Within two business days after receiving the Disaster Rental Relief Form - Tenant Relief Declaration, complete, sign and return to your housing provider (landlord or property manager).

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_